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Client Cancellation and No-Show Policy

The therapist has made a commitment to be respectful of you and your time by being here when scheduled. If the therapist has an emergency she will notify you by text or phone call as soon as possible. Please observe the following policy to minimize difficulties:

Cancellations need to be made at least 24 hours in advance of the appointment, unless it is an earnest emergency. Notifications of less than 24 hours, or “no-showing” will result in full payment of the session. Clients can be rescheduled when the balance has been met. The therapist can no longer provide service if there are two “no-shows”. A discontinuation of therapy letter will be mailed at that time.

Client Signature_____ Date_____

Therapist Signature_____ Date_____